

EXECUTIVE COMMITTEE LEADER'S

WORK PROGRAMME

1 July 2024 to 31 October 2024

(published as at 11th June 2024)



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This Work Programme gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months. "Key Decisions" are ones which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £200,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in the area comprising two or more wards in the Borough;
- (iii) involve any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).

If you wish to make representations on the proposed decision you are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided. Alternatively, you may write to the Head of Legal, Democratic Services and Property Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: democratic@bromsgroveandredditch.gov.uk

The Executive Committee's meetings are normally held at 6.30pm on Tuesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Democratic Services Team on (01527) 64252, ext: 3072 to make sure it is going ahead as planned. If you have any other queries, Democratic Services Officers will be happy to advise you. The full Council meets in accordance the Council's Calendar of Meetings. Meetings commence at 6.30pm.

EXECUTIVE COMMITTEE MEMBERSHIP

Councillor Joe Baker - Leader and Portfolio Holder for Planning, Regeneration and Governance
Councillor Ian Woodall - Portfolio Holder for Finance
Councillor Monica Stringfellow - Portfolio Holder for Community Services and Regulatory Services
Councillor Sid Khan - Portfolio Holder for Environmental Services
Councillor Juliet Barker Smith - Portfolio Holder for Leisure
Councillor Bill Hartnett - Portfolio Holder for Housing
Councillor Sharon Harvey - Portfolio Holder for Climate Change
Councillor Jane Spilsbury - Portfolio Holder for Performance
Councillor Jen Snape

| Decision including Whether it is a key Decision | Decision Taker Date of Decision | Details of Exempt information (if any) and any additional information for noting | Documents submitted to Decision Maker / Background Papers List | Contact for Comments |
|--|---|--|--|--|
| Outturn Reports 2021/2022, 2022/2023, 2023/2024 Key: No | Executive 9 Jul 2024 | | Report of the Head of Finance and Customer Services | Debra Goodall, Head of Finance and Customer Services Tel: 01527 64252 Ext 3070 |
| Productivity Plans Key: Yes | Executive 9 Jul 2024 | | Report of the Executive Director (Finance and Corporate Resources) | Peter Carpenter, Interim Section 151 Officer and Deputy Chief Executive Tel: 01527 64252 Ext 1205 |
| Q4 Revenue and Performance Monitoring 2023/2024 (including Update on the Fleet) Key: No | Executive 9 Jul 2024 | | Report of the Head of Finance and Customer Services | Debra Goodall, Head of Finance and Customer Services Tel: 01527 64252 Ext 3070 |
| Recommissioning of the Promoting Independent Living Service (Home Improvement Agency) Key: Yes | Executive 9 Jul 2024 Council 29 Jul 2024 | | Report of the Head of Community and Housing Services | Matthew Bough, Acting Housing Strategy and Enabling Manager Tel: 01527 64252 ext 3120 |

| Decision including Whether it is a key Decision | Decision Taker Date of Decision | Details of Exempt information (if any) and any additional information for noting | Documents submitted to Decision Maker / Background Papers List | Contact for Comments |
|---|---|---|--|---|
| Treasury Management Outturn Report Key: No | Executive 9 Jul 2024 Council 16 Sep 2024 | | Report of the Head of Finance and Customer Services | Debra Goodall, Head of Finance and Customer Services Tel: 01527 64252 Ext 3070 |
| Update Report on the Town Hall Hub Key: No | Executive 9 Jul 2024 Council 29 Jul 2024 | This report may contain exempt information that would need to be considered in private session. | Report of the Deputy Chief Executive | Peter Carpenter, Interim Section 151 Officer and Deputy Chief Executive Tel: 01527 64252 Ext 1205 |
| Food Waste Business Case and Associated Waste Related Issues Key: Yes | Executive Not before 3rd Sep 2024 | | Report of the Executive Director (Leisure, Environment and Community Services) | Guy Revans, Executive Director (Leisure, Environment and Community Services) Tel: 01527 64252 ext 3292 |
| Initial Budget Setting Report Key: No | Executive 3 Sep 2024 Council 16 Sep 2024 | | Report of the Executive Director (Finance and Corporate Resources) | Peter Carpenter, Interim Section 151 Officer and Deputy Chief Executive Tel: 01527 64252 Ext 1205 |

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|--|------------------------------------|--|--|--|
| Q1 Revenue and Performance Monitoring 24/5 Key: No | Executive 3 Sep 2024 | | Report of the Head of Finance and Customer Services | Peter Carpenter, Interim Section 151 Officer and Deputy Chief Executive Tel: 01527 64252 Ext 1205 |
| Financial Recovery Programme Report Key: No | Executive 3 Sep 2024 | | Report of the Executive Director (Finance and Corporate Resources) | Peter Carpenter, Interim Section 151 Officer and Deputy Chief Executive Tel: 01527 64252 Ext 1205 |
| Contaminated Land Inspection Strategy Key: No | Executive 15 Oct 2024 | | Report of the Head of Worcestershire Regulatory Services | Mark Cox, Technical Services Manager Tel: 01905 822799 |
| Council Tax Support Scheme (prior to consultation) Key: No | Executive 15 Oct 2024 | | Report of the Head of Finance and Customer Services | Debra Goodall, Head of Finance and Customer Services Tel: 01527 64252 Ext 3070 |

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| Medium Term Financial Plan - Tranche 1 Budget including Fees and Charges (prior to consultation) Key: No | Executive 15 Oct 2024 | | Report of the Executive Director of Finance and Resources | Peter Carpenter, Interim Section 151 Officer and Deputy Chief Executive Tel: 01527 64252 Ext 1205 |
| Carbon Reduction Strategy and Implementation Plan Annual Review Key: No | Executive 26 Nov 2024 Council 27 Jan 2025 | | Report of the Head of Community and Housing Services | Matthew Eccles, Climate Change Manager Tel: 01527 881259 |
| Half Yearly Treasury Management Report Key: No | Executive 26 Nov 2024 Council 27 Jan 2025 | | Report of the Head of Finance and Customer Services | Peter Carpenter, Interim Section 151 Officer and Deputy Chief Executive Tel: 01527 64252 Ext 1205 |
| Medium Term Financial Plan - Tranche 1 Budget including Fees and Charges (following consultation) Key: No | Executive 26 Nov 2024 Council 27 Jan 2025 | | Report of the Executive Director (Finance and Corporate Resources) | Peter Carpenter, Interim Section 151 Officer and Deputy Chief Executive Tel: 01527 64252 Ext 1205 |

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| Q2 Revenue and Performance Monitoring 2024/2025 Key: No | Executive 26 Nov 2024 | | Report of the Head of Finance and Customer Services | Peter Carpenter, Interim Section 151 Officer and Deputy Chief Executive Tel: 01527 64252 Ext 1205 |
| Council Tax Base 2025/2026 Key: No | Executive 14 Jan 2025 Council 27 Jan 2025 | | Report of the Executive Director (Finance and Corporate Resources) | Peter Carpenter, Interim Section 151 Officer and Deputy Chief Executive Tel: 01527 64252 Ext 1205 |
| Council Tax Empty Homes Discounts and Premiums Key: No | Executive 14 Jan 2025 Council 27 Jan 2025 | | Report of the Head of Finance and Customer Services | Debra Goodall, Head of Finance and Customer Services Tel: 01527 64252 Ext 3070 |
| Discretionary Reduction - Council Tax Section 13a1(C) Policy Key: No | Executive 14 Jan 2025 Council 27 Jan 2025 | | Report of the Head of Finance and Customer Services | Debra Goodall, Head of Finance and Customer Services Tel: 01527 64252 Ext 3070 |

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| Final Council Tax Support Scheme 2025/2026 Key: No | Executive 14 Jan 2025 Council 27 Jan 2025 | | Report of the Head of Finance and Customer Services | Debra Goodall, Head of Finance and Customer Services Tel: 01527 64252 Ext 3070 |
| HRA Rent Setting 2025/26 Key: No | Executive 14 Jan 2025 Council 27 Jan 2025 | | Report of the Executive Director (Finance and Corporate Resources) | Peter Carpenter, Interim Section 151 Officer and Deputy Chief Executive Tel: 01527 64252 Ext 1205 |
| Non-Domestic Rates Discretionary Rate Relief Policy Key: No | Executive 14 Jan 2025 Council 27 Jan 2025 | | Report of the Head of Finance and Customer Services | Debra Goodall, Head of Finance and Customer Services Tel: 01527 64252 Ext 3070 |
| Medium Term Financial Plan - Tranche 2 Budget including Fees and Charges (following consultation) Key: No | Executive 4 Feb 2025 Council 24 Feb 2025 | | Report of the Executive Director (Finance and Corporate Resources) | Peter Carpenter, Interim Section 151 Officer and Deputy Chief Executive Tel: 01527 64252 Ext 1205 |

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| Pay Policy 2025/26 Key: No | Executive 4 Feb 2025 Council 24 Feb 2025 | | Report of the Executive Director (Finance and Corporate Resources) | Becky Talbot, Human Resources and Organisational Development Manager Tel: 01527 64252 ext 3385 |
| Council Tax Resolutions 2025/2026 Key: No | Executive 24 Feb 2025 Council 24 Feb 2025 | | Report of the Executive Director (Finance and Corporate Resources) | Peter Carpenter, Interim Section 151 Officer and Deputy Chief Executive Tel: 01527 64252 Ext 1205 |
| Finance Recovery Programme Report Key: No | Executive 18 Mar 2025 | | Report of the Executive Director (Finance and Corporate Resources) | Peter Carpenter, Interim Section 151 Officer and Deputy Chief Executive Tel: 01527 64252 Ext 1205 |
| Q3 Revenue and Performance Monitoring 24/5 Key: No | Executive 18 Mar 2025 | | Report of the Head of Finance and Customer Services | Debra Goodall, Head of Finance and Customer Services Tel: 01527 64252 Ext 3070 |